

# HILTON SPARKS

## BOARD MEETING MINUTES

2/10/10

7 p.m.

**Attendees:** Kimberly Wilkins, Claudia Engel, Dan Lane, Mark Parkhurst, Marty Bermudez, Ethan Spelman, David Thelen, Darlene Clark, Dana Grinnell, Vince Longo, Ann Knight, Rick LeBeau

**Call to order:** Meeting was called to order by David Thelen.

### Registration Recap:

- a. What worked
  1. Signage at the event
  2. Having an extra person as a “floater” to answer questions
- b. Suggested improvements (Tabled until next Annual Meeting)
  1. Family Discount – need to advertise better
  2. No Exceptions
  3. Proof of Age – next year will need to ask for birth certificate or insurance card
  4. Look into the possibility of on-line registration or wireless at registration.
  5. Form looks great but need to update next year for Rooster Pro (if still using)
  6. Cut off date should be August 31
  7. Can kids play up? Consider prior experience.
  8. Promote more on upper leagues- Swizzle. (see New Business)
  9. Refer people to the web page for calendar and additional info
  10. Can we advertise in Greece? Flyer to high schools and middle schools? Our program is ½ the cost.
  11. Decide and disclose what the return check fee policy will be on form and internet.

### Items for Discussion:

- a. Insurance – NYSW
  1. Reviewed the By-laws required by NYSW – made some minor adjustments, will update and send to NYSE for approval. Motion forwarded by the president to adopt bylaws as revised. Motion seconded by the vice-president. All in favor- 12 votes. Opposed- 0 votes. Motion to accept new bylaws as revised was carried.
  2. Since the By-laws refer to a complaint form and soccer rules we will need to obtain those from NYSW. Need to provide Robert Rules of Order to the Secretary.
- b. Background checks- will be done by NYSW for \$10.00.

- c. HEAT coaches clinics- Ethan is trying to get names together for the Hilton Heat coaches clinics. **All registrars should review their coaches and e-mail Ethan the names and contact info for the coaches as soon as possible! 1<sup>st</sup> clinic is 1<sup>st</sup> week in March.**

## **Board Member Reports:**

President: AOI has been completed. Next steps are filing with the state for a DBA for Hilton Sparks and then changing our banking info. and handing over the account to Claudia.

Vice-President: Nothing to report at this time.

### Treasurer

Collected \$19,385.80 – soccer fees; 440 player from open registration \$24,407.45 balance

### Field Coordinator

Claudia will call Tom Oakes in Paul's absence to ensure that the fields are reserved

### Equipment Manager

Dan showed some trophies to review. He will bring back to next meeting for a vote of which one to get (\$5 each).

### Referee Coordinator

Referee – has several people interested in refereeing – Mark is going to check into certification training and also making a training on his own -- Doug Miller certification. Goal to wrap up by late March.

### Registrar

Claudia handed out the registration forms to each registrar. The registrar should review coaches and ensure that they have enough coaches for all the players. If you are short coaches, you should contact the coach coordinator and you should work together to gather more coaches.

## **Old Business**

- a. Picture schedule update. No longer a problem with schedule conflict. Photographer to send 2 persons. All order envelopes have been produced and are in hand.

## **New Business**

- a. Kix/XL recruiting. Not too many options available at this time other than some additions through late registration. League to work on initiation of Swizzle for next season and other recruiting initiatives for next season.
- b. Registrar training. We will be having training Tuesday 2/23 at Dave's house for Rooster Pro. All registrars should try to attend. All others are invited but not required.

**\*\*\* Next Meeting March 10<sup>th</sup> 7 PM.**